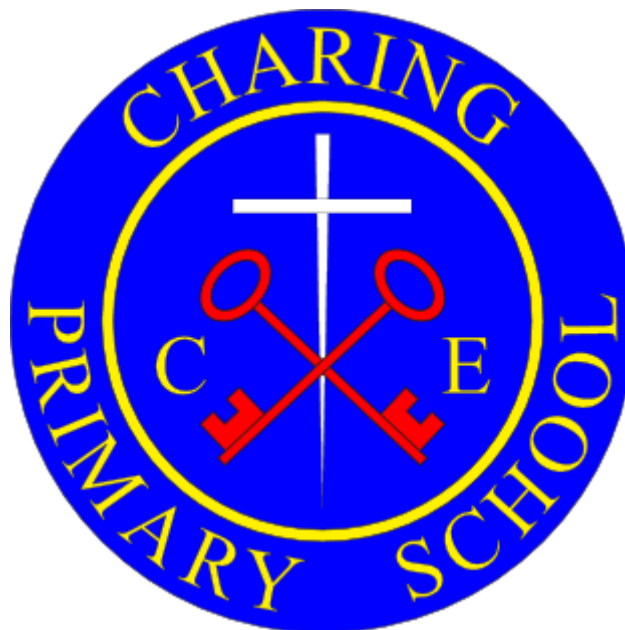


*...those who hope in the LORD will renew their strength.*

*They will soar on wings like eagles; they will run and not grow weary, they will walk and not be faint.' Isaiah 40:31*

connect | nurture | aspire | learn | excel | hope



## Charing Church of England Primary School

### Gas Safety Policy

Document Information	Date/source of Policy	Responsibility
Date of review	September 2019	SBM
Date of new review	September 2021	SBM

**Our Vision** - *As an inclusive community built on friendship and love, Christian values inspire us through faith in God and hope for the future. Everyone is empowered to recognise their God-given potential and to become lifelong learners. We work together to ensure we achieve our aspirations and encourage independence.*



## Gas Safety

### Intention

This brief subject specific guide is intended to help you understand your obligations in relation to Gas Safety for the workplace.

### What's the problem?

Gas appliances present an assortment of risks including:

- Carbon monoxide poisoning
- Fire and explosion
- Oxygen displacement and
- Electrical hazards

### Carbon Monoxide

Carbon monoxide is a colourless and odourless gas, making its presence difficult to detect. It is formed through incomplete combustion of domestic fuels such as gas. When fuel burns in an enclosed room, the oxygen in the room is gradually used up and replaced with carbon dioxide. If carbon dioxide builds up in the air, the fuel is prevented from burning fully and starts releasing carbon monoxide instead. There are approximately 400 admissions to hospital with Carbon Monoxide (CO) poisoning in England each year and around 40-50 deaths.

To ensure all gas appliances are safe we have an inspection and maintenance procedure.

### Properties of Natural gas

Natural gas is combustible and colourless. It is also odourless – although to increase detection it has various substances added which gives it a characteristic “rotten egg” smell. You should remain attentive to possible gas leaks and follow the procedure on the next page should you suspect you have one.



## Gas leak

### **IN THE EVENT OF A GAS LEAK OR A SUSPECTED GAS LEAK, PLEASE FOLLOW THE PROCEDURE BELOW**

1. Open doors and windows to ventilate the room and leave them open.
2. Notify the school office.
3. School Office to contact the Site Manager or the SBM who if it is safe to do so will, turn off the gas isolation valve.
4. Do not operate any electrical switches, either "ON" or "OFF"
5. Turn off all sources of ignition and extinguish any flames.
6. **In Kitchens or food prep areas:** Check the taps or switches of any gas appliance e.g. cooker, ovens, heaters/fires, etc, to ensure that they have not been left on inadvertently.
7. If the smell persists or worsens, turn off the gas supply from the mains (isolation point or gas meter) if possible.
8. If you can still smell gas, ensure that all visitors and staff are moved to a place of safety. If necessary, evacuate the building.
9. Call the emergency number for the National Gas Emergency Service (0800111999).
10. If advised to do so by the National Gas Emergency Service, telephone the FIRE BRIGADE.

**IF YOU HAVE EVACUATED THE BUILDING DO NOT RE-ENTER UNTIL TOLD IT IS SAFE TO DO SO.**